

MDC Section ASEC Vacant Position
July 12, 2022

The positions of the MDC Assistant Section Emergency Coordinator is vacant. The position description and requirements for the job follows

Roles – Assistant Section Emergency Coordinator (ASEC)

ARRL Field Organization

The ASEC is the assistant to the Section Emergency Coordinator (SEC) for emergency preparedness. The ASEC is appointed by the SEC to take care of all matters pertaining to emergency communications and the Amateur Radio Emergency Service (ARES) on a section wide basis. The ASEC post is one of top importance in the section and the individual appointed to it should devote all possible energy and effort to this one challenging organizational program for Amateur Radio. The ASE reports to the Section SEC.

At the Section Manager’s discretion, the ASEC may be designated as the recommended successor to the incumbent Section Emergency Coordinator in case the Section Emergency Coordinator resigns or is otherwise unable to finish the term of office.

ASEC QUALIFICATIONS AND FUNCTIONS:

1. Encourage all groups of community amateurs to establish a local emergency organization.
2. Advise the SEC on all section emergency policy and planning, including the development of a section emergency communications plan.
3. Cooperate and coordinate with the Section Traffic Manager so that emergency nets and traffic nets in the section present a united public service front, particularly in the proper routing of Welfare traffic in emergency situations. Cooperation and coordination should also be maintained with other section leadership officials as appropriate, particularly with the State Government Liaison and Public Information Coordinator.
4. Promote ARES membership drives, meetings, activities, tests, procedures, etc., at the Section level.
5. Maintain contact with other communication services and serve as liaison at the section level with all agencies served in the public interest, particularly in connection with state and local government, civil preparedness, Federal Emergency Management Agency, Red Cross, Salvation Army, the National Weather Service, and so on. Such contact is maintained in cooperation with the State Government Liaison.

6. The ASEC is expected to be able to step in and assist the SEC in any matter regarding the operation of the Section.
7. ASEC's may have specializations or sub duties as defined by the SEC. Example includes representing the MDC Section at selected Section Hamfests.
8. All ARES officers are also expected to complete ICS-700.A, ICS-100.B, ICS-200.B, and ICS-800.FEMA training. All new applicants have one year from the time of application to become part of ARES to complete this training.
9. Recruitment of new hams and League members is an integral part of the job of every League appointee. Appointees should take advantage of every opportunity to recruit a new ham or member to foster growth of Field Organization programs, and our abilities to serve the public.
10. Assist in organizing and hosting periodic virtual meetings with the Section EC's and DEC's.
11. To qualify, candidates must be proficient with Winlink Express and be able demonstrate their capability in using it. Assist appointed county Emergency Coordinators in their efforts to train ARES members in the ways of Winlink Express.
12. Although not required, being retired from the work force is highly desired as meetings throughout the Section with served agencies are held mostly in the daylight hours.

Requirements: Full ARRL membership; FCC Technician class amateur radio license or higher.

Interested? Contact Jim Montgomery, WB3KAS, MDC Section SEC; wb3kas@aol.com